



**Dr. RAJAN KHOBRADE**  
SECRETARY TO GOVERNMENT

29/7/13.



No.199/2013/KLGSDP

From

The Secretary to Government,  
Local Self Government Department.

To

The Chief Engineer,  
Local Self Government Department,  
Public Office, Thiruvananthapuram


Sir,

Sub: Kerala Local Government Service Delivery Project (KLGSDP) – Conduct of Refresher – cum – APA Orientation Training for the Elected Representatives and officials of GPs & ULBs-reg:

As you are aware, to access the Performance Grant under KLGSDP, the Local Bodies are required to meet a set of Mandatory Minimum Conditions assessed annually through a set of performance criteria. The **Annual Performance Assessment (APA)** will be carried out through an independent Agency and the assessment for the current Financial Year will be initiated by September, 2013. For the smooth and successful conduct of APA, the LSGI functionaries have to be orientated with the APA process. Hence an one day **Annual Performance Assessment (APA) Orientation Training Programme** for the LSGI functionaries namely Presidents/Chairpersons, Secretary, Assistant Engineer, Accountant and Plan Clerk is scheduled in all Districts in the State during **August 14 – September 27, 2013** (Copy of the Training schedule is enclosed).

*Since APA is mandatory for availing the performance grant under KLGSDP, it is requested to give formal directions to all the District level Officers (Executive Engineers) of your Department to ensure the participation of all the Assistant Engineers of Grama Panchayats and Municipalities under their jurisdiction in the District level trainings organised through KLGSDP.*

Yours faithfully,

  
Secretary to Government

- P.T.O -

Encl: NO. DB-4/281/09/CE/LSGD dt: 29/07/2013

Copy forwarded to all the Assistant-Executive Engineers of Block Panchayats, Assistant Engineers of Grama Panchayats and Engineering Heads of Municipalities to participate in the District level training programme organized through K L GSDP as per the schedule attached.

  
Chief Engineer

**DISTRICT LEVEL ANNUAL PERFORMANCE ASSESSMENT (APA) ORIENTATION TRAINING PROGRAM FOR LSGI FUNCTIONARIES**

**TRAINING SCHEDULE**

Sl.No:	Name of District	Date	Venue
1.	Thiruvananthapuram	14.08.2013	Panchayat Association Hall, Vellayambalam, Thiruvananthapuram
2.	Kollam	16.08.2013	T M Varghese Hall, Near Civil Station, Kollam
3.	Kasargod	20.08.2013	Municipal Conference Hall, Kasargod
4.	Kannur	21.08.2013	District Co operative Bank Auditorium, Kannur
5.	Palakkad	29.08.2013	Municipal Town Hall, Palakkad
6.	Thrissur	30.08.2013	Town Hall, Thrissur
7.	Wayanad	03.09.2013	Municipal Town Hall, Pinangode Road, Kalpetta
8.	Kozhikode	04.09.2013	Hotel New Nalanda, A.G. Road, Near Head Post Office, Kozhikode
9.	Pathanamthitta	06.09.2013	Kizhakkedath Tourist Home, Mariam Complex, Near KSRTC Bus stand, Pathanamthitta
10.	Kottayam	10.09.2013	CSI Retreat Centre, Near CMS College, Kottayam
11.	Alappuzha	11.09.2013	Town Hall, Alappuzha
12.	Malappuram	24.09.2013	Variankunneth Kunjahammed Haji Smaraka Town Hall, Malappuram
13.	Ernakulam	26.09.2013	Thrikkakara Municipal Community Hall, Kakkanad
14.	Idukki	27.09.2013	District Panchayat Hall, Painave, Idukki