

OFFICE OF THE CHIEF ENGINEER  
LOCAL SELF GOVERNMENT DEPARTMENT  
3<sup>RD</sup> FLOOR, REVENUE COMPLEX  
PUBLIC OFFICE COMPOUND,  
THIRUVANANTHAPURAM -33

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No.DB1-9030/2013/CE/LSGD

Dated : 12/09/2013

C I R C U L A R

Sub: LSGD – Engineering Wing – Non maintenance of Files at Engineering Wing  
Offices of Grama Panchayaths - Reg.

Ref: Govt.Letter No. 32497/EW2/13/LSGD, dated 05/08/2013

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Government vide reference letter cited have informed that the approved plan of building permits / occupancy and other plans, all the technical plans, notes and estimates approved by Assistant Engineers/Overseers are essential to find out deviation from approved building plans and violation of building rules and hence a copy of that should be kept in the office of the Assistant Engineer as record. As the Assistant Engineer is the implementing officer of all public works in Panchayaths, you are hereby directed to keep a copy of all estimates, notes and technical plans of public works in the office of the Assistant Engineer as records.

  
CHIEF ENGINEER

To  
The Assistant Engineers,  
All Grama Panchayats

n.p/-