



0-265657 भारतीय लेखा तथा लेखापरीक्षा विभाग
महालेखाकार (लेखा एवं हकदारी) का कार्यालय
केरल, एम.जी.रोड, डाक थैला सं 5607,

तिरुवनंतपुरम - 695 039

INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE ACCOUNTANT GENERAL (A&E)
KERALA, M.G. ROAD, P.B. No. 5607
THIRUVANANTHAPURAM - 695 039

GE 01 / A / 15-449/ Pension / 2267

16-12-2013

सं/No.

दिनांक / Date :

To

The Chief Engineer,
Local Self Government Engineering Wing,
Thiruvananthapuram

Sir,

Subject: - Processing of pension claims of Gazetted Officers – reg

The responsibility of processing the pension cases of all Gazetted Officers of the State has been entrusted to the Principal Accountant General (A & E). According to the prescribed time schedule, the work of processing of pension claims should start 18 months in advance and the pension papers duly processed should be sent at least 6 months before retirement in a complete shape as possible. This is to ensure that a retiring officer would be able to get pensionary benefits immediately on retirement.

On review of the records of Retirement cases maintained in this office it is noticed that retirement and cases of death in respect of above 700 Gazetted Officers is pending settlement of terminal benefits in various departments. These cases are pending for more than a year. The pendency has mostly occurred due to non receipt of formal pension application from the Officer, non receipt of Service Book of the Officer who has a non-gazetted service prior to his gazetted service, non receipt of sanction from competent authority etc.

In order to avoid such occurrences in future and to ensure that a retiring officer would be able to get pensionary benefits immediately on retirement, action may be taken at your end to forward the required details well in advance to this office as stipulated in the provision of KSR (Rule 110 Part III KSR) so as to enable us to process the pension papers in time.

Anticipating an early action at your end.

Yours faithfully

Accounts Officer